



Minutes of the Wellbeing Committee Meeting held on Wednesday 29th June 2016, commencing at 16.00hrs in the Boston base.

Serial No	Item	Comments	Action
1.	Members Present	Mrs Jo O'Neill (Chair) Mr Dave Nash Mr John Gibson Mrs Deb Bunn Ms Yvonne Prendergast	
2.	Apologies	Mr Steve Barnes Mr Neil Blackwell	
3.	Declaration of Pecuniary Interests	All members were asked to sign a 'Corporate Governance and the disclosure of pecuniary interest' form at the outset of the meeting. All Governors confirmed in this instance that they did not have any pecuniary interests.	All
4.	Presentation by Yvonne Prendergast	<p>Ms Prendergast described the process for delivering PSHE at the Pilgrim School and took the meeting through the package of support materials that had been developed to support staff in the delivery of this programme. The meeting considered the 24 topics, all relentlessly positive, with a 'stocktake' on lifestyles. Governors re-affirmed the importance of focussing on positive and hopeful messages, steering pupil's thoughts towards positive mental health and wellbeing. In the community it was noted that support services are shrinking, leaving a gap in reporting and inadequate targeting of support services. The committee discussed the need to promote initiatives such as 'Mood Masters', 'What's in your stress bucket?', and '10 ways to stop stress.' It was noted that Christina Odigie-Bulnes offers drop in's and counselling. Governors asked how well PSHE links with her work and suggested she should be invited to see the PSHE resource pack and comment on it.</p> <p>It was suggested that a new policy on 'Mental wellbeing for pupils <u>and staff</u>' be introduced. Such a policy to capture concepts of peer support, coaching, training, use of COB for counselling, use of confidential counselling help-line, principles of openness and sharing, passing on and/or diverting workloads, setting of periodic counselling sessions eg every 6 weeks, in order to better support staff. Staff may need further guidance on managing disclosures and difficult situations.</p> <p>The governors requested an annual report from YP on PSHE and PSHE take up, and thanked her for her most informative presentation.</p>	<p>All</p> <p>YP / DB</p> <p>COB</p> <p>NB/SB</p> <p>COB</p> <p>SB/DB</p> <p>YP</p>
5.	Minutes of previous meeting	The minutes of the previous meeting were accepted as a true record.	All

6.	Matters arising from last minutes	There were no matters arising that were not due to be covered elsewhere on the agenda.	
7.	Pupil attendance update	The meeting considered the fortnightly attendance review figures. DN questioned whether the staff recorded the effort put in to reverse non-attendance and asserted that the LA need to be told of this effort. Examples of 'stuck' children were considered. It was suggested that the table showing individual attendance data be re-submitted, suitably colour coded to aid interpretation and clarity.	DB DB
8.	Key Performance Indicators	The committee discussed strategic targets in regard to 1 – Attendance, 2 – Safeguarding, and 3 – Pilgrim 16. In addition (see page 2 of 'Governor Committees and KPIs'), the committee requested feedback reports from Pupil Voice (survey data) and Resilient Me (eg participation levels). 60% of Pilgrim 16 data sets completed – DN recommended recording the reasons why there is a failure to complete 100%. It was agreed that 80% would be an appropriate and realistic target figure for pupil attendance – not 90%. 'Analysis of concerns dropping' target should be re-phrased into a positive measure/outcome eg '50%+ of children have signs of safety scale rising since entry'. NEET figure from careers service from previous year in November noted at 25%, cf target reduction to no more than 6% (- a nationally set figure and somewhat challenging for the Pilgrim School). It was questioned whether voluntary work was included in this figure.	SB SB DB SB
9.	AOB / Items for next agenda	DB requested that governors forward any certificates relating to Safeguarding Training for her records, and with a view to organising in-house training for governors as appropriate. DN passed certificate from recent course to DB together with a list of questions to challenge our safeguarding arrangements / procedures. PR issues - Noted that video equipment could be used to promote pupils and school – suggested that Lincoln University could be asked to source camera and assist.	All DB SB
10.	Date and time of next meeting	Wednesday 16 th November 2016 at the Louth base, commencing at 13.30hrs	All

Minutes compiled by

Minutes agreed as true record

J Gibson

J O'Neill / Chair

Date: 30th June 2016

Date: 16th November 2016