



Minutes of the Curriculum and Standards Committee Meeting held Wednesday 28th September 2017 which commenced at 5pm in the Sleaford base.

Serial No	Item	Comments	Action
1.	Members Present	Mr John Gibson (Chair) (JG) Mrs Sue Morrison (Co-opted Governor) (SM) Mrs Jo O'Neill (Staff Governor) (JO) Mr Steve Barnes (Head teacher) (SB) Mrs Lorraine Kirsopp (Deputy Head teacher) (LK) Mr Paul Squire (Learning Leader) (PS) Mr Neil Blackwell (Clerk to Governors) (NB)	
2.	Apologies Accepted	None	
3.	Declaration of Pecuniary Interests	All members were asked to sign a 'Corporate Governance and the disclosure of pecuniary interest' form at the outset of the meeting. SM confirmed that she is a Practice Manager for SEND within the Local Authority. All other Governors confirmed in this instance that they did not have any pecuniary interests.	
4.	Minutes of previous meeting	The minutes of the previous meeting were accepted as a true record.	All
5.	Matters arising from last minutes	<p><u>Serial Number 7 (Page 1)</u></p> <p>JG confirmed that Tony McCarthy (TM) was part of the Amber Hill team and had contributed at various meetings with the Local Authority regarding the forthcoming move from Boston and Sleaford bases to Amber Hill. JG asked for a thank you to be minuted accordingly.</p> <p><u>Serial Number 8 (Page 2)</u></p> <p>JG asked LK how the home tuition plan was progressing.</p> <p>LK explained Carol Belton (CB) had booked for all home tutors to complete Safeguarding training. CB was currently reviewing the handbook for home tutors and compiling a job description. CB had also adopted the IPP system for home tuition.</p> <p><u>Serial Number 8 (Page 3)</u></p> <p>JG asked how the school is coping with the current staffing levels.</p> <p>PS explained that a new specialist maths and science teacher will be starting soon. At present staff are managing the gaps. One of the Learning Mentors is teaching a number of AQA units to a pupil on a 1:1 basis.</p> <p>JG asked if the school was not recruiting a student maths teacher.</p>	All

		<p>PS confirmed that the school had missed the deadline for recruiting this year and explained that there is a shortage of student maths and science teachers and so competition to recruit by schools is high.</p> <p>JG asked how the new English teacher is settling in.</p> <p>SB confirmed that she is settling in well.</p> <p><u>Serial Number 11 (Page 3)</u></p> <p>JG explained that he was meeting SB on a regular basis on a Friday at Sleaford base. Draft agendas for Governor meetings would be a point of discussion.</p>	
6.	Progress Check Data and Y11 outcomes report	<p>LK provided Governors with a written report and commentary in respect to Progress Check 6 (July 2017). LK explained that the school had the best GCSE results that it had ever achieved before. The curriculum specs had changed in respect to maths and English and so for the last year the school had been working in the dark.</p> <p>LK explained that the system of baselining had changed since the demise of Alfiesoft and this new system should provide more accurate outcomes.</p> <p>LK informed the Governors that overall there was a larger cohort and pupils in this cohort were more challenging with an increase of pupils with a diagnosis of ASD.</p> <p>SM asked LK from the 8% of pupils on roll who have received 1 or more fixed term exclusions, how many of those exclusions were from The Pilgrim School?</p> <p>LK confirmed that to date the school has only temporary excluded 1 pupil for a short term exclusion due to a violent incident in school transport and that Governors had been previously made aware of the incident.</p> <p>Governors and staff discussed how the old and new curriculum specs are being delivered and why some of the pupils didn't hit their targets this year. Governors noted that there was some really good work in science.</p> <p>LK explained that SEN pupils are doing well year on year. Pupil premium pupils in maths aren't doing so well as higher attainers.</p> <p>JO explained that out of the entire cohort pupils hit more targets in English than maths.</p> <p>SM asked LK whether when looking at results does the school correlate the length of time the pupil has attended The Pilgrim.</p>	All

		<p>LK explained that it is not always the time the pupil has been at the school but how much they have engaged in that time. SB explained that some of the schools late comers provide the best results. JO added that some of our long term pupils make great progress.</p> <p>JG asked LK to expand on the point 8 of the Yr 11 Outcomes report regarding the percentage of pupils achieving level 4 and above for maths and English and why OFSTED have announced that they will in future measure level 5 and above.</p> <p>SB explained the new GCSE grading system (1 – 9) for maths and English and how this equates to the old GCSE grading. Governors discussed the impact of the OFSTED announcement. LK explained that many Main Stream schools were being more selective with higher achieving pupils and the knock on effect to The Pilgrim.</p>	
7.	Learning Walk Report	<p>SB provided governors with a verbal brief on learning walks. SB and LK conducted recent learning walks across all 4 bases. The quality of the feedback on baseline was superb. The precision of feedback being placed at front of pupils books was also of a really good standard. Questioning of pupils to provoke challenge and depth in learning was superb. Pupils are included in target setting. SB explained that there may be an opportunity for pupils to be given homework. JG asked whether pupils would be more comfortable doing this work in the base. SB suggested that they could use independent studies. More information will follow in due course.</p>	All
8.	Evaluation on curriculum for breadth and balance, an overview for governors.	<p>JG expressed concern of governors understanding on how the school sets the curriculum. JG had sight of an OFSTED document that asks how well governors challenge design implementation of the curriculum. PS explained that although the curriculum is limited at The Pilgrim, the school includes some cooking; BTEC sport within its curriculum for some pupils. SB explained that as a hospital school the DfE guidance 2013 informs that pupils should be taught the core curriculum. SB further explained how the school manages the core curriculum across pupils timetables, taking into account staffing levels and 4 bases. Some of the pupils are on part time time tables and so with many of them anything more than core is not achievable. LK explained that the demands of the core are now greater and so less time to timetable non-core activities.</p> <p>JG asked are the hours of the lessons too long?</p> <p>SB explained that the lessons are typically 1.5 hours long; however staff manage the lessons by providing small breaks and changing the subject topic to freshen things up.</p> <p>SM expressed concern that pupils don't get the outside playtime.</p>	



		<p>SB explained that this is mainly down to lack of space; however with the move to Amber Hill this would provide pupils at this base with opportunity to partake in outside activities. NB explained that the school had received funding from Tesco for £1000 for outside equipment and that this equipment could be used to encourage outside play.</p> <p>SB explained to governors how pupil referral units are singly registering KS4 pupils.</p>	
9.	AOB	SM asked whether staff training could be added to the next agenda. LK explained that all staff were mandated to complete Safeguarding online training at the recent twilight session.	NB
10.	Date and Time of Next Meeting	The Curriculum and Standards meeting finished at 5.50pm and the next meeting is due to be held Thursday 1 st February 2018 at 5pm in Lincoln base.	All

Minutes compiled by

N Blackwell

Date:

Minutes agreed as true record

J Gibson/Chair

Date: