



**Minutes of the Curriculum and Standards Committee Meeting held Wednesday 28<sup>th</sup> September 2016 which commenced at 1400 in the Lincoln base.**

Serial No	Item	Comments	Action
1.	Members Present	Mr John Gibson (Chair) Mrs Jo O'Neill (Staff Governor) Mr Steve Barnes (Head Teacher) Mrs Lorraine Kirsopp (Deputy Head Teacher) Mr Neil Blackwell (Secretary)	
2.	Apologies Accepted	Mrs Denise Lyon (Parent Governor)	
3.	Declaration of Pecuniary Interests	All members were asked to sign a 'Corporate Governance and the disclosure of pecuniary interest' form at the outset of the meeting. All Governors confirmed in this instance that they did not have any pecuniary interests.	
4.	Minutes of previous meeting	It was noted that the previous minutes had not been typed up and distributed. The current secretary typed up minutes that had been taken from notes of the last meeting by the previous clerk. The minutes were as only accurate as the interpretation of the notes.	
5.	Matters arising from last minutes	SB confirmed that much work has been conducted in improving teaching and learning since the last meeting. There are a number of fresh initiatives that have been put into place to facilitate this improvement. SB discussed a number of these.  YP provided a very informative presentation at the last Well-being committee in July 2016.  SB informed the committee that the school has planned to host an open week for professionals and parents alike to come and visit rather than a parents evening. This will assist with increasing the visibility of the school. The plan is to hold this open week in February 2017.	All
6.	Update of intervention, accelerated reader and cross curricular literacy and numeracy	SB provided the committee with an update on this subject. The school has written and published literacy and numeracy policies which have both been recently updated. Accelerated reader is to be given a higher profile. Learning Mentors are taking pupils out of tutor time to read aloud and improve reading skills.  LK confirmed that a Progress Check meeting has taken place since Progress Check 6 to identify interventions and monitor. LK further explained that this will become a regular system which will be used to identify areas for improvement at an individual pupil level and interventions then agreed and monitored. JG stated that this seems to be a lot of work involved – LK agreed it was very time consuming but useful in identifying barriers to learning.	All
7.	Progress Check Data	LK provided an update to the committee on Progress Checks. LK confirmed that the latest data as at Progress Check 6 does not include last year's Year 11's and that this will have an impact on the data and may account for the slight dip. JG asked what other factors could account for	All

		the dip. LK confirmed that the fluidity of the school could also account for such anomalies. LK and SB confirmed that the school is being very thorough with tracking progress. JG stated that it will be interesting to see what happens at the end of this school year.	
8.	Outcomes Report	<p>LK provided the committee with an update on outcomes. LK confirmed that at Progress Check 3 the school predicted 11% of pupils would achieve GCSE A*-C; the actual number was 16%. Attainment has increased over the last 2 years as demonstrated by the statistics. LK informed the committee that cohorts can affect the statistics as the numbers are small and any slight change can have a large effect on the statistics. Overall the trajectory for achievement is up but governors must bear in mind that reasons such as health can affect targets and the school is looking at individual performance to identify weaknesses.</p> <p>JG asked LK to provide a script with future reports to provide a brief overview of what the stats are showing.</p> <p>LK confirmed that in her view OFSTED would be impressed at the amount of data and the school overall is a very data rich environment.</p> <p>LK reminded the Governors that the school has to encompass the teaching of resilience as well as academia compared to mainstream.</p>	<p>All</p> <p>LK</p> <p>All</p> <p>All</p>
9.	Work Scrutiny Report	<p>SB and LK presented to the committee the work scrutiny report. JG asked is there a link between the work scrutiny report and pupil voice. LK stated that an example of where this happens is that a teacher will mark a pupil's work in purple and the pupils are encouraged to respond in green ink to provide feedback to the teacher.</p> <p>SB explained that work scrutiny encourages the pupils to think deeper and rationalise. JG asked is this across the curriculum; LK confirmed that not sure to the level of which this occurs but a certain amount.</p> <p>JG informed the committee that he wants Governors to concentrate on school progress; LK suggested that the work scrutiny report is central to that.</p>	<p>All</p> <p>All</p> <p>JG</p>
10.	Pupil Voice Report	<p>LK provided an update on the pupil voice report. JG asked how often pupil voice surveys are conducted; LK confirmed more than once a year but still there is room for improvement. JG asked if the committee could have some comparative data from last year. LK confirmed the school uses many different ways to record and evaluate data.</p> <p>JG stated that if the pupil voice feedback is positive that this reflects in turn well on staff as pupils feel that there is plenty of support. JG further stated that our overall aim must be to strive to improve the overall percentages and accept that some pupils will not always agree.</p>	<p>SB/LK</p> <p>All</p>



11.	AOB	LK asked the committee to consider that although the statistics have shown improvements across the board; the school will face imminent challenges that will affect the pupils. An example cited by LK was the subject General Studies which is easily accessed by many pupils as a GCSE without the necessity for course work and this is due to cease in 2017/18.	All
12.	Date and Time of Next Meeting	The Curriculum and Standards meeting finished at 1600 and the next meeting is due to be held on 11 <sup>th</sup> January 2017 at 1330 in Boston Base.	All

Minutes compiled by

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N Blackwell

Date:

Minutes agreed as true record

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J Gibson/Chair

Date: