

Minutes for FGB Meeting at Baumber:

at 5pm on 13.5.24

Meeting Focus: Budget; detailed finance

<u>Agenda No</u>	<u>Agenda Item</u>	<u>Minutes</u>	<u>Action required</u>
1.	Health and Safety Report	<p>The SBM and her team carried out an annual Health and Safety self-assessment for the LA. This was accepted by the LA who made a couple of areas for the school to consider.</p> <ul style="list-style-type: none"> For the school to use EVOSAFE as a way of reporting to the LA re staff accidents should any arise (no accidents have occurred to be reported for a number of years). For the play equipment at Amber Hill to be part of a daily visual inspection before use. This has now been added to the weekly check list. <p>There will a H and S audit before the end of the academic year.</p> <p>Governors thanked HG for her presentations and for the continued hard work being carried out on behalf of The Pilgrim School. HG left the meeting at approximately 5.45pm.</p>	HG
2	Apologies/Decl of Interest	<p>No apologies and no changes in declaration of interests. CN (Clerk) resigned and ongoing work is being carried out to find a replacement. The chair minuted thanks for the work done by the clerk and wished her well for the future. BT clerking this meeting. In attendance - HG for the first 45 minutes; BT, IH, MW, HS, GB, AW, JS, SB. BL also attended as a non-voting representative of SLT. NB – this was the first time, since pre Covid, that the FGB have all met in person without the use of remote access via Teams.</p>	BT to update attendance spreadsheet.
3	Minutes of Meeting 11.3.24	<p>These were agreed as a true record of the meeting. Proposed - HS; Seconded – JS; all who were at the last meeting agreed. (1 abstention due to absence from the meeting)</p>	
4	Matters arising	<p>Item 1 – safeguarding sign off, safeguarding governor confirmed this was in hand and regular meetings with the School DSL are now in the diary.</p> <p>Item 4 – vision and values document is now on the website</p> <p>Item 5 – governors were reminded to view the new governance guidelines.</p> <p>Item 6 – Governors were reminded of how to access the school elibrary via the website (JS displayed this on the whiteboard)</p> <p>Item 6 – The front cover to the equality audit is now in hand.</p> <p>Item 6 – BL child in care lead training is in hand.</p> <p>Item 6 – Mock Interviews – HS hasn’t heard anything yet; BL to follow up.</p>	<p>All Governors</p> <p>BL/BT</p> <p>BL</p> <p>BL</p>

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		<p>Item 6 – Behaviour statement is now ready for the website.</p> <p>Item 7 – SB report was included within the minutes.</p> <p>Item 8 – Updating policies and going live on the website is in hand using the check list from the Government. JS demonstrated this via the whiteboard.</p>	<p>BL</p> <p>BL/BT</p>
5	Chair’s Action	<p>Meetings have been held and reports added to the pre meeting folder on Teams – SB x 2; BL x 3; SENDCO.</p> <p>Food training completed – certificate uploaded to Teams.</p> <p>Member of interview panel for Pastoral staff.</p> <p>The use of Governor Hub rather than Teams was discussed with pros and cons for both. The consensus was to use Governor Hub. BT to migrate material over ready for new clerk to take over.</p> <p>Discussion was had about a new clerk; an internal appointment isn’t forthcoming so it may go to external advertising or possibly access the provision from the LA governance team.</p>	<p>BT</p> <p>BT</p>
6	Focus – The future options for The Pilgrim School	<p>The head highlighted a number of points from his written report which is in the pre meeting folder on Teams. The head was given the assurance that he has the full support of the FGB to continue to explore future options for the school.</p> <p>Questions were asked about Ofsted. The head continues to operate as an inspector and as such provides valuable insight for the school.</p> <p>The head is speaking at a conference at the end of July about the Hope curriculum and its impact. As part of that, it is planned to record the pupil voice to be used to illustrate the impact for the delegates. Hopefully the soundtrack of the pupil voice can be used in the school website as well.</p>	
7	Senior leaders’ report: Strengths Challenges next steps; Safeguarding, attendance, admissions, and reintegration data; policies; Personal development information; Pressing Issues.	<p>The full report is available in the pre meeting folder on Teams. BL highlighted several points.</p> <ul style="list-style-type: none"> • The residential with 19 students attending on overnight stay proved to be a resounding success with plans already being made for next year. BL highlighted the personal challenges of the 19 students, which makes the success of this trip even more important. Staff worked extremely hard both on the trip and back at the bases; a great team effort all round. • KIT was successful during the school break with 6 students attending in the first week and 4 the following week. A positive experience which is cost neutral. To continue this provision, it may be necessary to explore financial input from the HAF activity fund. • Exam preparation has gone well as far as possible. 2 exams have happened so far. • Deep dives are continuing which will influence the input for the SDP for next academic year. • Amber Hill are looking to have a pet as Lincoln and Baumber both have a tortoise. • Celebration Day – Amber Hill - 21 June • Prom – 4 July at the sergeants’ mess at RAF Coningsby. • Base Open Mornings – 5 July; all governors are invited. 	<p>BL</p>

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		<ul style="list-style-type: none"> • Strategy Day – 8 July; hopefully this will be at the Alive church in Lincoln. Governors will be invited to join the SLT for lunch and then meet with the SLT to look at the SEF and the SDP before Governors meet on their own – aiming to finish at 3pm. • Challenges include the continued lack of social care support when needed for a number of vulnerable students and their families. • Currently there are 46 students with an EHCP with more in the offing. (5 of these are single registered with no extra funding) • The careers tracker is in place highlighting a need for more workplace experiences for students. <p>Base visits by Governors have also taken place given assurances that the content of the report is being observed in practice.</p>	All governors BL to confirm
8	Parent/pupil surveys	<ul style="list-style-type: none"> • The reports of these surveys are in the pre meeting folder on Teams. Data from this will be included in the next SLT report. • An overview shows 14 parents completed the survey and 36 students of all ages and all bases also completed their survey. • There may be a need to create a slightly different survey for KS2 students next year. • Strong support for access to extra-curricular activities; feeling well supported; being able to reflect better; improved language and literary skills. • Developments for next year possibly reflects a need to improve the hopeful stories to help equate them to parent and pupil opportunities to join in community activities, post 16. 	BL
9	Policies inc Statement of Behaviour principles	<p>All are available to view in the pre meeting folder in Teams.</p> <ul style="list-style-type: none"> • The Premises Management Policy, The Schools Disciplinary Policy and The School Behaviour Statement were all agreed by Governors. • Also available for Governors to view are a number of policies for information only – Counselling Service; Educational visits; Malpractice and Remote Learning. 	BT/BL
10	As a result of this meeting - Any 'focus' changes for next base visits	No changes.	
11	Ofsted – any training required	No changes	
12	Any other business	It was agreed by all that it was a very positive meeting helped by everyone being in the same room together! A brief discussion was held about the date, timing and venue of FGB meetings. This will be discussed at the strategy meeting.	
13	Date of next meeting	AM gave apologies for the next meeting as he is away. 17.6.24 11am (confidential input) 11.30am FGB at Amber Hill	



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Please let Barbara know asap if you cannot attend – email
barbara.temple@pilgrim.lincs.sch.uk

ACTION GRID		
Agenda number	Action	Who to action
1.	H and S audit before the end of academic year	HG
2.	Governor attendance - spreadsheet to be updated	BT
5.	E Library	All Governors
5.	Equality audit	BL/BT
5.	Child in care training	BL
5.	Mock interviews	BL
5.	Behaviour statement on website	BL
5. & 10	Policy updates live on website	BL/BT
6.	Migrate to The Hub	BT
6.	Clerk advertising	BT/HG
8.	KIT funding	BL
8.	Strategy day booking	HG
9.	Survey data to be included in next SLT report	BL

Signed . *B. Temple*

Date – 17.06.24